

Minutes from SAF Meeting 01/03/2017

Present:

Davina Benton Jo Chesterman Lucy Searle
Nic Hope Sam Cunningham

Apologies:

Helen Brownell Gina Hayman

Matters arising from Minutes from 11/01/2017

- NH reported Charities Commission application is underway
- Community Coffee Morning: we confirmed that we agreed to give cash to Louise Dunbar in installations to manage and maintain a petty cash system to pay for refreshments.
 - *Action: SC to sort cash with Louise Dunbar*
- It was noted that the school still haven't officially asked for money from the John James Foundation towards the year 6 school trip to London.

Accounts

Bank Balance is £7601.60, £6421.41 of which is ring fenced: £2000 for school trips; £2000 lottery money; £2421.41 for books

During Term 4 we have spent £641: £578.59 on books and covers from the John James Foundation grant; £62.41 on our own books for the World Book Day sale

World Book Day Arrangements 2/3/17

HB is buying supplies for the refreshments table and is to begin set up from 2.30pm, with NH and DB to help. JC, SC and LS to help around 3.15pm

Ideas from the Academy for spending Big Lottery funding

The school has provided a list of a few things they would like in the long term for the school - cover for the playground and a trailblazer. The also provided some less-expensive shorter-term things.

SAF have agreed to:

- buy a gazebo from our current profits

- to provide funding for wet play games and fake grass mats with pegs for the field from the lottery funding.

NH fed back from the grant sub-committee that they would like to pursue the trailblazer idea and computers (which the school had talked about in a previous meeting with them).

- As SAF we decided that we would also like to pursue the trailblazer idea as first priority and then possibly cover for the playground at a later date.
- We will also purchase a new permanent sign banner
 - *Action: DB to notify the school re funding decisions;*
SC to purchase the gazebo, and then other items when school have finalised details;
NH and SC to source and make the permanent banner;

Future Events

- World Book Day - SAF to host on 24/02/17;
- Playing Out Chalk-Off - term 5. SAF to support with refreshments and world food sale (supplied by the community coffee morning attendees), for 1 hour max after school;
- Freeze Pop Fridays - DB to confirm dates with the school
 - *Action: NH to follow up Christmas Card fundraising ideas with the school and LS to do the same with the infants.*

Summer Fayre

Moved to the next meeting when HB can attend.

- *Action: DB to get a date from the school*

AOB

- SC & NH raised year 6 leavers events. Mr Munro is very keen for it to happen.
 - SAF could give a hoodie with printing of all year 6 names on as a gift
 - DB to negotiate with the school as to what SAF's role will be, however we expect that the school will lead and we will assist as we will be busy organising the Summer Fayre for that term too.
 - We would love to get some of the year 6 parents to get involved in the organisation under the SAF banner.

- *Action: DB to negotiate with school re dates for year 6 events; SC will be a point of contact for getting year 6 parents involved*
- JC has been nominated as the SAF liaison person with the St George Neighbourhood Partnership
- NH will do a new newsletter after the AGM

Date of the Next Meeting

AGM - 7.30pm 27/04/17

DB to check re location and whether or not we should be at the school. We will also offer refreshments and snacks.