



Executive Principal: Miss Kate Richardson
Summerhill Academy
Plummers Hill
St George
Bristol
BS5 7JU
Tel: 0117 903 0347
Email: info@sa.cabot.ac.uk
Website: www.summerhillacademy.org.uk

Dear Parent/Carer,

Parent/Carer Evening – Term 3 2020-21

We would like to invite you to attend our virtual Parent/Carer evening on Wednesday 13 or Thursday 14 January, from 3.30pm (last slot 6:50pm). This is an important evening that provides you with the opportunity to meet your child's class teacher and discuss their progress.

Each meeting slot will be approximately 10 minutes and appointments can be made online via your SCOPAY account from 6pm today. Please see guidance below on how to book: <https://scopay.atlassian.net/wiki/spaces/SCOPAY/overview?review=/65538/9863170/SCOPAY%20Parent%20Guide%20-%20Parents%20Evening.pdf>. **The deadline for online bookings will be Monday 11 January at 12 midday.**

Due to social distancing/lockdown restrictions, our parent/carer meetings will need to be different to those in previous years and therefore will be via video call through your child's Teams account at the allocated time slot, this will allow you to see the class teacher and they will be able to show you some of your child's work. If you prefer not to meet via Teams and prefer a telephone call, please continue to book a slot via scopay and then email us at info@sa.cabot.ac.uk with the following information:

Subject Title: Parent/Carers' Evening

Name of Child

Class

Preferred contact number

If you do not have access to the internet or would like further support, please contact the school reception team who will be happy to assist with booking your appointment.

Thank you for your on-going support and we look forward to seeing you on Wednesday 13/Thursday 14 January.

Best wishes,

Kate Richardson
Executive Principal